THE CALTECH ARCHIVES

INFORMATION FOR VISITORS

ACCESS TO COLLECTIONS: The Caltech Archives houses unique manuscript, pictorial, book and artifact collections in the history of science. An overview of the collections and access to our photo database, PhotoNet, are available online at: http://archives.caltech.edu

On-site use of the collections is by application and appointment only. Scholars and other qualified researchers without Caltech affiliation may apply in writing for access to the collections. A statement of credentials or a curriculum vitae must accompany the application. In some cases, supporting documents may be requested from the prospective researcher. Caltech-affiliated readers are encouraged to call ahead for an appointment. Completion of the form, *Application for Access*, will be required from all non-Caltech researchers prior to admission to the collections. For information on the reproduction of archival materials, please see the form *Guidelines for Reproducing Archival Materials*. Additional information about the Archives' policies and services may be found on the website: http://archives.caltech.edu/services.cfm

CONTACT US:

>Email: archives@caltech.edu
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>Fax: 626.395.4073
>
>Phone: 626.395.2704
>
>U.S. Mail: Caltech Archives, Mail Code 015A-74, Pasadena, CA 91125

HOURS AND DIRECTIONS: The Caltech Archives are open to researchers by appointment on weekdays during the hours of 8:30 to 11:45 AM and 1 to 4 PM. We are closed on weekends and institute holidays. The Archives is located on campus in the Beckman Institute sub-basement, room 015. The Beckman Institute faces Wilson Avenue south of the intersection with Del Mar Boulevard. It is building #74 on Caltech's interactive map: http://www.caltech.edu/map/Caltech-map-2007-11-14.pdf . Elevators are located in the NE and SW entrance lobbies.

PARKING: Self-serve paid visitor parking is available on campus, and spaces are usually available in Lots 12 and 13 on the north campus (pay station in Lot 12). Parking permits must be displayed in vehicles parked on campus between 7 AM and 5 PM, Monday through Friday. The rates are:

1 hour permit: $2	3 hour permit: $4
2 hour permit: $3	4 hour permit: $5
All day permit: $6	Weekly permit: $18

A parking map is available at: http://parking.caltech.edu/documents/8-interactive_parking_zone_map.pdf Visitors should park in lots coded for commuter parking only. Some restricted parking is available on adjacent streets.

LAPTOP COMPUTERS: Caltech operates a "Caltech guest" wireless network. Off-campus users may connect to this network by following the instructions at this site:

>http://www.imss.caltech.edu/cms.php?op=wiki&wiki_op=view&id=536

HOUSING: Please request separate form, *Housing Fact Sheet.*